

# CONFERENCE ANNOUNCEMENT AND CALL FOR PAPERS CANQATE 2019

The Caribbean Area Network in Quality Assurance in Higher Education is pleased to invite you to submit papers for 16th ANNUAL CONFERENCE OCTOBER 22-24, 2019

**THEME: “Creating an enabling environment for the pursuit of quality tertiary education: opportunities and challenges”. 16<sup>th</sup> CANQATE Conference \**

The Conference will be held from OCTOBER 22-24, 2019 at Radisson Grenada Beach Resort, Grand Anse, St. George, Grenada

Selected papers will be presented at Technical Sessions of CANQATE 2019 and all papers submitted will be made available on the official CANQATE 2019 website.

The Technical Sessions at CANQATE 2019 are to share case studies, on-site lessons and experiences, overviews of recent technologies and design strategies, and quality assurance best practices.

We are pleased to invite all higher education and quality assurance players to contribute original papers to be presented at CANQATE 2019 on the theme, “Creating an enabling quality environment for the pursuit of tertiary education: opportunities and challenges”.

The theme incorporates the following activities that would inform the suggested conference and meeting sub-themes:

- A. Sustaining quality assurance in higher education in the Caribbean;
- B. Facilitating trends in quality assurance
- C. Issues for Agencies and Higher Education Institutions
- D. Lessons from best practices of EQAA’s and quality assurance professionals
- E. Creating a Quality Agenda for action beyond 2019.

The following Table captures the nine possible focus outcomes related to each of the above sub-themes

SUSTAINING QUALITY ASSURANCE IN HIGHER EDUCATION IN THE CARIBBEAN	FACILITATING TRENDS IN QUALITY ASSURANCE	ISSUES FOR AGENCIES AND HIGHER EDUCATION INSTITUTIONS	LESSONS OF BEST PRACTICES	CREATING A QUALITY AGENDA FOR ACTION BEYOND 2019
National, sub regional developments in quality assurance	Joint Strategy on Harmonization, tuning, mobility and joint programmes, recognition/partial qualifications/undocumented workers	Quality, ICT and authenticity of certification; sharing of information; trust and policy implications	Quality assurance in higher Education: recent progress and future challenges in the Caribbean	<b>Actions for Sharing Information</b>
Promoting graduate employability; Academics and/or competencies	Dual accreditation in Professional and Specialized Programme: Necessity or functional?	Measures for recognition of institutions and certification; (ECFMG/medical students/ other TNE students); Capacity	External Quality Assurance and Qualification systems: Lessons learned	<b>Action for increased efficiency and effectiveness in existing professional EQAAs</b>

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Sustaining quality assurance in higher education in the Caribbean	Partnerships and trust in TNE	Quality assurance units at institutions: ad hoc or structured? Institutional Capacity for facilitation of accreditation process/Internal evaluation.	Achieving Excellence through Learning Outcomes.	<b>establishing QA units in higher education and training institutions; enhancing the effectiveness and capacity of existing Quality Assurance Agencies</b>
Sustaining quality through Implementation of regional frameworks and programmes	A sub regional guideline for recognition on qualification	Quality assurance demands made in circumstances of financial restraint	Role of Industry in Technical Education.	<b>Action for addressing Bi and Multi-lateral agreements</b>

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Accreditation and quality assurance of research in universities, centres of excellence and PhD training programmes	Trust: credit transfer	Information sharing: inhibitors and activators	Ranking and Rating of Higher Education Institutions – Do they have a Role in Quality Improvement in the Caribbean?	<b>Action for developing trust and credibility</b>
The role of agencies in stimulating institutions in sustainable education.	Quality assurance evaluation; roles and efficiency in quality assurance	Regional capacity for conducting Audit and compliance Reviews: Teaching in higher education Criteria for Prior learning	Linking Government Funding with Quality.  A new look at assessing Competencies	<b>Action for involvement of CANQATE/regional network;</b>  <b>Action for documentation of Prior Learning</b>
Quality assurance: implications for University/post-secondary	Joint programmes, equal partnership, franchising, branch campuses, non-commercial	Effectiveness of quality assurance evaluation reviews (honest? Robust?	Accreditation and quality assurance: lessons from other regions;	<b>Action for credit transfer systems</b>

<b>SUSTAINING QUALITY ASSURANCE IN HIGHER EDUCATION IN THE CARIBBEAN</b>	<b>FACILITATING TRENDS IN QUALITY ASSURANCE</b>	<b>ISSUES FOR AGENCIES AND HIGHER EDUCATION INSTITUTIONS</b>	<b>LESSONS OF BEST PRACTICES</b>	<b>CREATING A QUALITY AGENDA FOR ACTION BEYOND 2019</b>
Leadership; student mobility	presence; face to face, distance and blended learning.	Comprehensive?) Conflict of interest		

# CALL FOR PAPER ANNOUNCEMENT

## Guidelines for Submitting Abstracts and Papers to CEPSI 2018

### Important Deadlines

Call for Paper Announcement: .....12<sup>th</sup> April, 2019

Submission of Abstracts: ..... 24<sup>th</sup> June 2019

Notification of Acceptance: ..... 31<sup>st</sup> July 2019

Registration..... 15<sup>th</sup> August 2019

Submission of Full Papers: ..... 31<sup>st</sup> August, 2019

Submission of Presentation Slides: ..... 13<sup>th</sup> September, 2019

\*At least one author must register for the Conference as the paper presenter

The online abstract submission system is available at the official website of GNAB: [www.accreditation.gd](http://www.accreditation.gd)

### Abstract Submission Guidelines

#### General

- The abstract to be substantially different from other published work.
- The abstract cannot be under review for any other conference or journal at any point during the Call for Papers process.
- The abstract must be written in proper English as a Microsoft WORD document and should be submitted in the original doc or docx format, or PDF format.
- Exposing any commercial symbol, logo, or other similar attributes is prohibited.

Authors should make the file names of abstracts according to the Table given above.

## Text Layout

The title of the abstract should be typed in Times New Roman font, on a maximum of two lines in 14 pt., boldface, capital letters followed by a blank line and the full name(s) of author(s) in 10 pt, with initials, and first letter of last name or family name only, in capital (e.g. John K.L. Doe) , followed by the postal address of the corresponding author and email address in 10 pt, respectively.

Any author(s) belonging to a different organization should be listed below with a blank line above their name(s). The title, names of the author(s) and organization(s) should be centered.

A suitable length of the abstract is about 250 words, typed in 12-point Times New Roman font, with a blank line below the title "ABSTRACT" typed in bold and with separation of one blank line from the last organizational address.

Authors must list keywords below the abstract; this should begin on the same line as the title KEYWORDS typed in bold & italic, separated by commas, and with separation of one blank line from the last abstract line.

## Guidelines

1. The official language of CANQATE 2019 is English and all papers/presentations should be submitted in English.
2. All abstracts submitted should follow the submission guidelines provided.
3. All author and co-author details will serve as input of the online submission and GNAB Secretariat will only contact the author who submitted the abstract.
4. The decision of the GNAB Secretariat in relation to the abstract acceptance is final.
5. The CANQATE 2019 Planning Committee reserves the right to withdraw the accepted submission at any time for papers that do not meet the submission guidelines.
6. Notification of abstract acceptance will be done via e-mail.
7. Notifications will not be sent for incomplete and unqualified submissions.
8. All abstracts will be peer reviewed by GNAB Technical Paper Committee.
9. After being notified on abstract acceptance via email, the author(s) can proceed to register, make payment and submit their paper(s) via the CANQATE website.
10. Data protection: By registering as an author and by submitting an abstract/ paper to CANQATE 2019, authors agree that CANQATE and its authorized vendors, may use the personal data submitted for the purposes of managing CANQATE 2019.

## Abstract Template for CANQATE 2019

### Note:

The deadline for abstracts is June 24, Please indicate **ONE** specific topic which BEST describes the abstract

Please submit before the deadline stipulated on the website within two (2) letter size (8.5 x 11) pages; one (1) page is highly recommended.

Please note that the abstract template below is meant to be a guideline – we allow for minor deviation in the template for any abstract submitted.

Your abstract should be NO MORE THAN 250 words and formatted as follows:

1. Sub-theme

2. Title of Paper

*[Format: single space, 12 point font, Times New Roman, Capitalized, Bold, centered]*

3. Author(s): List each author's full first name and surname.

*[Presenting Author's Name, Affiliation, Phone, email] [Corresponding Author's Name, Affiliation, Phone, email] [Other Author's Name, Affiliation, Phone, email]*

4. Institution(s)

5. Email Address (include all corresponding authors)

6. Text:

*[Format: Maximum 250 words prepared in single space, 12 point font Times New Roman font]*

**B. Your submission should also include a biography of the author(s) of NOT MORE THAN 100 words and specify audio-visual equipment requirements.**



# Full Paper Submission Guidelines

## General

The paper must be substantially different from any published work.

The paper cannot be under review for any other conference or journal at any point during the *Call for Papers* process.

The paper must be written in proper English as a Microsoft WORD document and should be submitted in the original Word format or PDF format.

The total length of the full paper must not exceed 15 pages and must not be less than 3 pages.

Exposing any commercial symbol, logo, or other similar attributes is prohibited.

Authors should make the file names of full papers according to the Sub-theme.

The online submission system is available at the official website of GNAB: [www.accreditation.gd](http://www.accreditation.gd)

## Text Layout

The paper should be typed in single column format on international standard letter size (8.5 x 11) paper with margins of one (1) inch.

The main text should be single-spaced and in 12 pt. Times New Roman font. Foot notes should appear in 9 pt. font.

The title of the paper should be typed on two lines in 14 pt., boldface, capital letters followed by a blank line and the name(s) of author(s) in 10 pt., with initials and first letter of last name or family name only in capital, followed by the postal address of the corresponding author and their email address(es) in 10 pt. sized font, respectively.

Any author(s) belonging to a different organization should be listed below with a blank line above their name(s). The title, names of the author(s) and organization(s) should be centered.

## **Structure (no more than 15 pages in total)**

All papers should include, where possible, the following sections:

1. Title and Authors' information,
2. Abstract,
3. Introduction,
4. Main Contents,
5. Results,
6. Conclusions, Recommendations or Discussion,
7. References

## Paper Presentation Guidelines

Authors of accepted papers will be notified to present the paper in the Technical Sessions at CANQATE 2019, and should observe the following guidelines.

1. Technical session presentations during CANQATE 2019 have been allocated 15 - 20 minutes of effective presentation time. There will be a 15 minutes Questions & Answers (Q&A) session after all papers have been presented, with around 1 minute of turnaround time between speakers.
2. Authors must prepare their oral presentations in a manner that would enable them to convey their message clearly and concisely in English, including giving an outline of the key principles, facts and results.
3. In order to ensure a smooth presentation during your session, we kindly ask that you abide by the following guidelines:

***Please be aware of when and where your presentation will be conducted.***

Kindly be at the allocated room 15 minutes before the session starts and introduce yourself to the session chairperson.

A video projector and a computer loaded with the latest version of PowerPoint and Adobe Reader will be made available in all technical session rooms.

Speakers are not allowed to use their own laptop computer for presentation during the session. This is to ensure minimal turnaround time.

It is highly recommended that authors submit their presentation material online via the GNAB website [www.accreditation.gd](http://www.accreditation.gd), prior to the start of the conference. However, authors who are unable to do so will still be allowed to manually upload their presentation material, no later than 15 minutes prior to their session.

The Conference Secretariat reserves the right to withdraw any presentation that is not submitted by the specified time.

In order to lessen the chances of technical problems during presentations, paper presenters are also requested to double check their presentation material at the Speaker Preview Room at the conference hotel (Radisson Grenada Beach Resort) prior to their presentation.

In order to avoid any compatibility problems. Please take note of the following:

#### **Microsoft PowerPoint presentations:**

- i. Please ensure that any PowerPoint presentation is saved with the .pptx extension.
- ii. All videos or animations in the presentation must be able to run automatically.
- iii. Slides should be prepared in the 16:9 slide format.

#### **Pictures/Videos**

- i. It is advisable to test the presentation with the on-site PC several hours before your presentation. Generally, the WMV format should work with no difficulties.
- ii. The Secretariat cannot provide support for embedded videos in the presentation.
- iii. In case of full HD videos, please let us know in advance.

#### **Fonts**

- i. Only fonts that are included in the Basic English installation of Microsoft Windows will be available. Use of other fonts not included in Windows can affect layout/style of your presentation. We recommend using either Arial or Times New Roman.
- ii. If you insist on using different fonts, these must be embedded into your presentation by choosing the right option when saving your presentation:
- iii. Click on “File”, then “Save As”. Check the “Tools” menu and select “Embed True Type Fonts

Contributors will be notified if their papers have been accepted by July 31<sup>st</sup> 2019. All presenters will be expected to register for the conference by August 31, 2019 or their abstract will be withdrawn.

#### **CONTACT**

For more information please contact:

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